

APPLICATION INSTRUCTIONS FOR
FRANKLIN ROTARY - JAY FRENCH MILLER SCHOLARSHIP FUND
of the **Venango Area Community Foundation**
an affiliate of
Bridge Builders Community Foundations

The Franklin Rotary Club is a non-profit organization which provides service to the Venango County community by offering volunteer services and financial support by way of donations. **In order to reinforce the development of a commitment to volunteer services among our high school students, Franklin Rotary Club is offering this scholarship for Venango County high school seniors with outstanding community service.**

ELIGIBILITY: Applicants must be graduating seniors at Franklin Area High School or Rocky Grove High School. Applicants must be planning to attend a college, university or technical school. The priority criteria for selecting scholarship recipient(s) shall be:

1. Demonstrated community service activities;
2. Involvement in high school activities including awards and honors and
3. Academic achievement including: class standing, course grades and SAT scores.

The scholarship committee may also consider the following in selecting scholarship recipient(s)

- Rotary Club membership by parents
- Future educational plans

SUBMISSION: The following items must be received no later than **April 15, 2012.** Mail all items to:

Bridge Builders Community Foundations
206 Seneca Street
Oil City, PA 16301

TELEPHONE: (814) 677- 8687

1. **Application:** The attached application should be completed in full, signed and returned promptly. You may attach further information if you wish.
2. **Secondary School Transcript & Scholastic Aptitude Test Scores:** You should request that your high school guidance counselor submit your permanent record including the courses and grades obtained to date, class rank and College Board Test (SAT) scores. Each applicant desiring to attend an accredited college must take the Scholastic Aptitude Tests of the College Entrance Examination Board in January or earlier. Make application for these tests at your guidance office.
3. A letter of recommendation from a high school teacher or guidance counselor.
4. A letter of acceptance from an accredited college, university or technical school.
5. **Family Educational Rights and Privacy Act (F.E.R.P.A.)**
You must sign and return to this office the Social Security Number **F.E.R.P.A.** Release form (a parent must also sign if you are under 18 years of age on the day you sign the form.)

AWARD: The Scholarship recipient(s) are expected to attend a Franklin Rotary luncheon to receive their award. The scholarship is for one year only and will not be renewed. The scholarship will be made payable to the student and school upon proof of enrollment. In the event enrollment is not completed, the scholarship will be awarded to another student.

Please do not submit this page with your application. You should remove and retain these instructions. Any fees or charges of any kind must be paid by the applicant.

**Franklin Rotary - Jay French Miller Scholarship
Venango Area Community Foundation**

RETURN PROMPTLY TO: Bridge Builders Community Foundations, 206 Seneca Street, Oil City, PA 16301

DEADLINE: April 15, 2012

TYPE OR PRINT ALL ENTRIES IN INK

1. NAME: _____

2. SOCIAL SECURITY NUMBER: _____

3. ADDRESS: _____

4. CITY: _____ TOWNSHIP: _____ COUNTY: _____

5. STATE: _____ ZIP CODE: _____ TELEPHONE NUMBER: _____

6. BIRTH DATE: _____ HIGH SCHOOL GRADUATION DATE: _____

7. HIGH SCHOOLS ATTENDED:

NAME: _____	FROM: _____	TO: _____
NAME: _____	FROM: _____	TO: _____
NAME: _____	FROM: _____	TO: _____

8. SCHOOL YOU ARE PLANNING TO ATTEND:

SCHOOL ADDRESS: _____

MAJOR FIELD OF STUDY: _____

LENGTH OF PROGRAM: _____

OCCUPATIONAL GOAL: _____

9. HOUSING (check one): DORMITORY OFF CAMPUS HOUSING LIVING AT HOME

10. COSTS PER YEAR:

A. TUITION & FEES: \$ _____

B. ROOM & MEALS: \$ _____

C. TOTAL COSTS: \$ _____

11. FATHER'S NAME: _____

ADDRESS: _____

PLACE OF EMPLOYMENT: _____

OCCUPATION: _____

12. MOTHER'S NAME: _____

ADDRESS: _____

PLACE OF EMPLOYMENT: _____

OCCUPATION: _____

13. HAVE YOU REQUESTED THAT YOUR HIGH SCHOOL SEND A TRANSCRIPT INCLUDING MATH GRADES AND SAT TEST SCORES? YES NO

14. IS YOUR PARENT A ROTARY MEMBER? YES (WHICH CLUB? _____) NO

In connection with this application for a scholarship from the Franklin Rotary - Jay French Miller Scholarship, I hereby authorize the administrator serving this program to request from any school attended by me: information, transcripts, and any other records deemed necessary for the administration of this scholarship program, and I authorize any such school to submit any information, transcripts and other records that may be requested by the scholarship administrator.

Signature of Applicant _____ Date _____

Signature of Parent _____ Date _____

Parent's e-mail address: _____

Student's e-mail Address: _____

**Franklin Rotary - Jay French Miller Scholarship
Venango Area Community Foundation**

1. DESCRIBE YOUR COMMUNITY SERVICE ACTIVITIES:

2. EXTRA-CURRICULAR ACTIVITIES IN HIGH SCHOOL:

Activity

Your Participation

Activity	Your Participation

3. AWARDS OR HONORS:

4. DESCRIBE YOUR FUTURE EDUCATIONAL PLANS:

5. OTHER PERTINENT INFORMATION:

Your Name:

You may attach any other information you feel is pertinent to this application.

**INFORMATION ON THE F.E.R.P.A. AND USE OF YOUR
SOCIAL SECURITY NUMBER**

The F.E.R.P.A. of 1974 requires that each federal, state or local agency that asks for your social security number or other information must tell you the following:

1. Its legal right to ask for the information and whether the law says you must give it;
2. What purpose this agency has in asking for it and how it will be used; and
3. What could happen if you do not give it.

The number is needed to be sure we know who you are, to process your application, and to keep track of your record. We use your social security number in recording information about your college attendance; and in making sure that you have received the benefit of this scholarship. If you do not give us your social security number, you will not receive aid from the Franklin Rotary - Jay French Miller Scholarship Fund. Rotary - Jay French Miller scholarship applicants are hereby advised that disclosure of their social security number is a requirement and a condition for receiving a Franklin Rotary - Jay French Miller Scholarship Fund. This agency, without such an identifier, would have difficulty in maintaining proper program records. Section 7(a)(2) of the F.E.R.P.A. provides that an agency may continue to require the disclosure of an individual's social security account number where the agency required this disclosure under statute or regulations prior to January 1, 1975, in order to verify the identity of the individual. Beginning in 1978 applicants for Venango Area Community Foundation scholarships have been required to answer all questions completely or face disqualification for grant assistance. All subsequent forms utilized by this agency contain the social security account number as the identifier of the applicant, including eligibility announcements forwarded to the student and the financial aid officer of the postsecondary institution.

STATEMENT OF CERTIFICATION OF AUTHORIZATION

By signing the application, I/we authorize this agency for any year in which the applicant is considered for a Franklin Rotary - Jay French Miller Scholarship Fund: to make public announcement of any Rotary - Jay French Miller award made to the applicant; to investigate in any manner deemed appropriate by this agency, the eligibility of the applicant for a Rotary - Jay French Miller Scholarship; to forward to the postsecondary institution(s) which the applicant listed or subsequently indicates that the applicant may attend and to others administering financial aid which may bear on eligibility under the application, all information on any application and all information subsequently submitted to or acquired by the Agency. I/we also authorize and direct other federal, state and local government agencies, my high school, and my present and future employers to release to this agency information in their possession which may bear on my eligibility under the application. I/we understand that all documents submitted to this agency become the property of this agency and cannot be returned. I/we declare under penalty of the criminal laws of the Commonwealth of Pennsylvania that the application has been examined by me/us and to the best of my knowledge and belief is a true, correct and complete application. I, the applicant, understand that this scholarship, if awarded, cannot exceed unpaid charges by the institution for educational costs as determined by this agency (tuition and mandatory fees, room and board, and an academic year allowance for books.)

STATEMENT OF CERTIFICATION OF AUTHORIZATION

By signing the Application for the Franklin Rotary - Jay French Miller Scholarship Fund, I/we hereby affirm that the signature below constitutes acceptance of the Statement of Certification of Authorization on this page, which is incorporated herein by reference and which I/we have read, understand, agree to and certify.

SIGNATURE OF STUDENT _____ **DATE** _____

PARENT'S SIGNATURE _____ **DATE** _____
(Required if student is less than the age of 18)